



## **York Music Hub Trustee Recruitment Information**

**Transform lives through music with us**

### **Who are we and what do we do?**

The York Music Hub is a Charitable Incorporated Organisation (CIO), established in April 2017 to 'advance the musical education of all children and young people in the City of York and surrounding area'.

We do this through working in partnership with leading providers of music education, to deliver exceptional quality music engagement projects across the city of York. The role of the Hub is to support, commission, enable and showcase the work of its partners; we believe that, by working together, combining and pooling experience and expertise, we are more likely to achieve our shared goals.

We are funded by the Department for Education and managed by the Arts Council England (ACE). Since September 2024, The Hub has partnered with North Yorkshire Music service to create Y Music, sharing our aim across the larger geographic area. The grant from the Arts Council (via North Yorkshire) is conditional upon the delivery of the [National Plan for Music Education](#) which was established so that children from all backgrounds and every part of England should have the opportunity to learn a musical instrument, to make music with others, to learn to sing and to have the opportunity to progress to the next level of excellence if they wish to.

Over the next few years, we are aiming to grow the proportion of our income from our mission-related commercial activities, and from fundraising and donations, to put the charity on a sustainable footing for the longer term.

Our work with young people and children in York has never been more important. We are looking for new Trustees to join our talented and energetic board and help steer the charity through a time of exciting change and development.

### **Who are we looking for?**

Trustees play a crucial role in setting and supporting the Hub's strategy. Whether you're an experienced Trustee or wanting to take your first step at Board level, we want to hear from you. We have an excellent board of Trustees, but looking to fill two positions; an obvious interest in Music Education is critical for both positions, although, one position would ideally be someone with Primary School experience.

If you don't have these skills but you believe that your background could be useful to us and you are interested in joining our board, please do still get in touch. Previous board/trustee experience is not necessary and we welcome applications from all ages and backgrounds.

The Hub is fully committed to equality of opportunity and diversity to ensure that we reflect the full breadth of young people we aim to support, and therefore we would particularly like to hear from ethnic minorities, younger people, disabled people and marginalised groups.



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### **What the Role Will Entail?**

The Board of Trustees is responsible for the charity's strategy and financial security. While the day-to-day running of the organisation is delegated to Joanne Yau, the Partnerships Manager, the Board Chair, followed by the trustees are ultimately legally accountable. From time to time, board members will form smaller working groups as agreed at board meetings to review aspects of the organisation's governance and strategy. Trustees are appointed for an initial term of three years with the option to renew for a further term.

Trustees are required to attend board meetings, a minimum of three meetings a year on a weekday evening between 4pm and 6pm. The meetings are located at the Clifton Explore Library, Rawcliffe Drive, York. It is expected that Trustees will be available by phone or email to the Chair for advice from time to time.

We expect trustees to read all of the papers for the board, which are circulated the week before meetings. We hope trustees will share their skills and experience appropriately, through communication with staff and other trustees. Attendance at our showpiece concerts and events is strongly encouraged.

In return, new trustees will receive induction, access to training opportunities and the chance to contribute to an exciting, innovative and growing charity.

### **Role specification**

- Ensure that York Music Hub complies with its governing document, charity law, company law and any other relevant legislation or regulations
- Ensure that York Music Hub pursues its objects as defined in its governing document
- Contribute actively to the board of trustees' role in giving firm strategic direction to York Music Hub, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- Safeguard the good name and values of York Music Hub
- Ensure the effective and efficient administration of York Music Hub
- Ensure the financial stability of York Music Hub
- Protect and manage the assets of the charity and to ensure the proper investment of the charity's funds

### **Person specification**

Specific skills and experience relating to the Trustee role:

- Commitment to York Music Hub and its mission.
- Understanding of the legal duties, responsibilities and liabilities of trusteeship
- Willingness to put time and effort into the trustee role

Personal qualities:

- Good, independent judgement
- Impartiality, fairness and confidentiality



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- Willingness to speak their mind
- Tact and diplomacy
- Respect for others
- Willingness to learn new skills

Specific skills and abilities:

- Strategic thinker
- Creative thinker
- Effective team member
- Excellent communicator and strong interpersonal skills

This is an unpaid role, although reasonable expenses are available.

#### **How to apply**

Please send a CV to Ann Green, Chair of Trustees to: [chair@yorkmusichub.org.uk](mailto:chair@yorkmusichub.org.uk)